

The Department of Education Office of School Food and Nutrition Services hires and trains staff to prepare and serve nutritious meals for students in public schools throughout the City of New York.

The collaboration between District 75 and School Food exposes students to the food industry by providing them with hands-on, real life work based learning experience. Students acquire, practice and master job readiness skills specific to food service competencies that are required for success in school and post school success.

***District 75***

***Office of***

***Transition Services and***

***Postsecondary Planning***

***Initiatives***

*Natalie McQueen, Director*

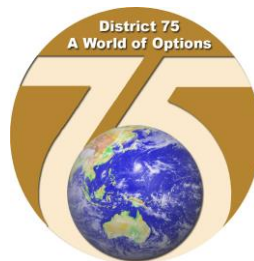
*Ketler Louissaint, Superintendent*

*Rachelle Klainberg,*

*Deputy Superintendent*

*Marlin Hoggard, Ed.D*

*Deputy Superintendent*



# District 75 School Food Internship Program

A collaboration between District 75 and the Office of Food and Nutrition Services



**SchoolFood**  
Feed your mind



### Selection Process

Students must be self-motivated, organized and interested in pursuing a career within the food service industry. Acceptance into the program is based upon alignment with each applicant's IEP Measureable Post-Secondary Goals and his/her demonstrated interest and ability to work within a fast-paced environment.

### Training

Student interns participate in daily training at a designated training center, over the course of 11 weeks.

The school's Job Developer maintains contact and schedules periodic site visits with the Site Training Coordinator. The Site Training Coordinator evaluates each student at his/her assigned training location. During the 11 week internship, students will be assessed using the School Food Hourly Employee Training Evaluation.

Students are expected to follow the same policies and procedures as all other School Food employees. If a student does not meet worksite expectations, then the student will be removed from the internship program.

### Work Hours

Employees usually begin the work day at 8:30 AM, although work times can be adjusted depending on the needs of the kitchen.

**School Lunch Helper** - Female students work 4 ½ hours which includes ½ hour lunch break. **Sr. School Lunch Helper** - Male students work 5 ½ hours which includes ½ hour lunch break.

Timecards are used to track work hours and submitted to training liaison.

### Additional Considerations

- Student must be 18 years or older and enrolled in a NYC Public Schools District 75 High School Program.
- Student must have demonstrated excellent attendance and punctuality
- Student must travel independently
- Student must have demonstrated the ability to work collaboratively and to follow directions
- Student must be able to read and identify labels on food products
- Required School Food uniforms will be provided by the D75 Office of Transition Services and Postsecondary Planning Initiatives